


Your Benefits – Furloughed Full Time Employees

Your health and wellbeing are very important. We have created this guide to help you access your benefits while you are away. The easiest way for you to access and stay up-to-date with your health and wellbeing benefits is by using **MyEvive**, the benefits mobile app. If you have not yet registered, detailed MyEvive registration information is included below.

Medical, Dental, Vision, Life Insurance, Short Term (STD) and Long Term (LTD) Disability Plans	Your medical, dental, vision, life insurance, STD and LTD coverage will continue without interruption. You are encouraged to use Virtual Care and mail order options for all your immediate healthcare needs. Note: The annual Open Enrollment dates are May 18 – 29 (effective July 1, 2020) Contact Advocacy Services for claims questions and plan specific information at 866-GAP-3211 or email alighthealthpro@compassphs.com .
Flexible Spending Accounts	Dependent (Day) Care Flexible Spending Account (DCFSA): If you are enrolled in the DCFSA, your enrollment will end the day before your furlough begins. Expenses you incur for dependent care while you are on furlough are not considered eligible expenses and will not be reimbursed from your DCFSA. You can continue to submit claims for expenses incurred prior to your furlough date. Health Care Flexible Spending Account (HCFSA): If you are enrolled in the HCFSA your contributions will automatically stop when you stop receiving pay. You can continue to use your HCFSA debit card and submit claims.
Health Savings Account (HSA)	If you are enrolled in the HSA plan with HealthEquity your contributions will automatically stop when you stop receiving pay. You will continue to receive the quarterly employer funding while you are on furlough. There are no changes to how you use your HSA debit card and submit claims.
Mental Health and Work/Life Resources	Be You. Be Well. short term counseling and referral services are available to help. This free and confidential support available 24/7/365 for you and your household members. Call 833-251-9939 or visit BeYouBeWell.resourcesforyourlife.com Company Code: Gap Inc.
Long Term Care (LTC)	If you are enrolled in the LTC plan with Chubb , your benefit will continue without interruption. Chubb will contact you to setup direct payment options. You may contact Chubb directly by calling 888-394-8365.
Legal Services	If you are enrolled in MetLife Legal Services , your contributions will automatically stop when you stop receiving pay. Your coverage will continue without interruption. Visit info.legalplans.com and enter access code 9902650 or call MetLife's Client Service Center at 800-821-6400 to access your benefit.
GapShare 401(k) Plan	If you were participating in the GapShare 401(k) Plan, your contributions will automatically stop when you stop receiving pay. To access your account and make necessary changes contact T. Rowe Price at 888-GAP-401K or online at http://rps.troweprice.com
Employee Stock Purchase Plan (ESPP)	If you were participating in the ESPP Plan with E*TRADE , your contributions will automatically stop when you stop receiving pay. To request a refund of contributions already deducted contact E*TRADE at 800-838-0908 or online at www.etrade.com/enroll .
Gradifi Student Loan Refinance	Gradifi Refi will remain available to you and your family members. Get started by creating an account at gradifi.com/access/gap and use code GAPGRADIFI.

Please Note: The information described in this document summarizes the official text and contracts concerning the Gap Inc. Plans. Refer to the Gap Inc. SPD, Certificates of Coverage and Plan Documents for complete details; in all cases these documents govern the Gap Inc. Plans and programs. Employees may request copies of those documents. In case of any conflict between the information in this document and that in the official Plan documents, the official Plan documents will govern. Gap Inc. reserves the right at any time and for any reason to amend, terminate or modify the Plans, in whole or in part, with or without prior notice.

Pet Insurance Program	If you're enrolled in Nationwide Pet Insurance your policy will continue without interruption. Contact Nationwide to access your account and make any necessary changes by calling 877-738-7874 or go to www.petinsurance.com/GapInc .
Child and Family Care Support	Bright Horizons remains available for sourcing childcare, elder companions, pet sitters, and housekeepers. You can continue using this benefit with your existing account. First time users will need to register at clients.brighthorizons.com/gapinc using Employer Username: GapInc and Password: Benefits4You.
Tuition Reimbursement	If you have an approved application with EdAssist Solutions , you can complete your course and submit for reimbursement without interruption. You must submit the required paperwork within three months of completing the course. Call Bright Horizons EdAssist Solutions at 866-610-6763 or visit GapInc.edassist.com .
Commuter Benefits	If you're enrolled in WageWorks commuter benefits, refunds for April may be processed according to the guidelines for each transit agency. Review your options at www.wageworks.com/coronavirus-commuter-communication . To update your account or stop future orders visit www.wageworks.com or call 877-924-3967.
Employee Merchandise Discount (EMD)	The employee merchandise discount will continue for you and your enrolled spouse or domestic partner. Access the digital EMD card on MyEvide under the "Saved Cards" feature so you always have your card handy.
Wellbeing Programs and Community Discounts	You're encouraged to continue using Gap Inc.'s Wellbeing Programs and Community Discounts. You can access these benefits using the benefits Mobile App, MyEvide. If you have not already registered for MyEvide, see below for detailed registration instructions.



DOWNLOAD THE MYEVIVE APP ON YOUR IOS OR ANDROID DEVICE OR REGISTER AT GAPINC.MYEVIVE.COM

STEP 1: DOWNLOAD	STEP 2: VERIFICATION	STEP 3: REGISTRATION
<p>Download the app from the App Store or Google Play</p> <p>Enter "Gap Inc." as your employer and select "Gap Inc." from the drop down list <i>Note: Brand name works too! (Gap Inc., Banana Republic, Old Navy, Athleta, Intermix, Janie and Jack, Hill City)</i></p> <p>Select Continue</p>	<p>Enter your 7 digit Employee ID <i>Note: Both employee and spouse will use the employee ID to register</i></p> <p>Enter your legal first and last name</p> <p>Enter your date of birth</p> <p>Select if you are an Employee/Subscriber or Spouse/Domestic Partner or Adult Dependent</p> <p>Select Continue</p>	<p>Enter your email address (this will be your username)</p> <p>Create a secure password using the criteria listed</p> <p>Enter your phone number</p> <p>Select your preferred contact method</p> <p>Be sure to check off the Privacy Policy and Terms of use</p> <p>Select Finish</p>
<p>LET US HELP.</p> <p>We've got a team of people to help you. Chat with one of our member services representatives today for help registering, downloading our app, or navigating MyEvide. Email memberservices@goevide.com or call (844) 520-0601 Monday - Friday 9 AM - 5 PM CST.</p>		

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