

# THE ESSENTIAL GUIDE TO Your 2021 Benefits



Together, we are Lubrizol: Where science excels, and people make a difference.



# Welcome

At Lubrizol, we respect and care for our employees. Along with competitive pay, we offer benefits that are designed to support you physically, financially, emotionally and professionally. These benefits are an important part of your total rewards from Lubrizol.



*The Essential Guide to Your 2021 Benefits* describes many of the programs Lubrizol offers to help you live better. It includes an overview of key benefit features, as well as tips and resources to help you use your benefits wisely.

Please review this guide carefully so you understand your options and are ready to choose the benefits that are right for you and your family. Your Lubrizol benefits can empower you to be your best in all areas of your life, but it's up to you to take advantage of all that Lubrizol has to offer.

Thank you for bringing your best to Lubrizol and to all that you do.



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# **Enrolling for Benefits**

# WHEN TO ENROLL

#### When You Are First Eligible

You have 30 days from your hire date to elect your Lubrizol benefits. Your elections are effective from your hire date through the end of the plan year, unless you have a qualified family status change or other qualifying event.

If you do not enroll for benefits within 30 days of your hire date, you will not have medical, dental or vision coverage during the current plan year; you will receive Long Term Disability coverage equal to 60% of eligible base pay; and you will receive basic life insurance coverage of two times your eligible pay.

Special enrollment rules apply under the Affordable Care Act for part-time employees who are expected to work fewer than 20 hours per week, but actually work an average of at least 30 hours per week over a measurement period. Refer to the Employee Benefits Resource Guide for more details.

## **During Annual Enrollment**

Annual enrollment is your once-a-year opportunity to review and select your benefits for the coming year, add or cancel dependent coverage, and enroll in the Flexible Spending Account.

Annual enrollment for 2021 benefits is October 19 – November 6, 2020. Your elections are effective January 1 – December 31, 2021, unless you change your coverage due to a qualified family status change or other qualifying event.



## If Your Family Status Changes

You can make changes to your benefit elections during the year if you have a qualified family status change. The IRS considers the following events qualified family status changes:

- Your marital or domestic partnership status changes.
- You or your spouse/domestic partner gives birth to or legally adopts a child.
- You become the legal guardian of a child.
- Your spouse/domestic partner or child dies.
- Your spouse/domestic partner or child loses or gains coverage from another source (for example, your spouse/domestic partner stops working and loses coverage under his/her employer-sponsored medical plan).
- Your child is no longer eligible for coverage (for example, your child turns age 26).
- You lose other coverage involuntarily.

Family status changes must be made within 30 days of the qualifying event. The birth or adoption of a child allows 60 days to make the family status change. Any change you make in coverage must be consistent with your status change. For example, if you and your spouse/domestic partner have a baby, you can add the newborn to the medical plan, but you cannot take your spouse/domestic partner off the plan. See a full list of qualified family status changes in the Employee Benefits Resource Guide.

## **Other Qualifying Events**

You can make changes to your benefit elections during the year under other limited circumstances, including:

- You experience a significant premium cost change upon changing employment status from full-time to part-time or from part-time to full-time.
- You gain coverage under another group health plan.
- You transfer to another location where the coverage you previously elected is not offered.

You have 60 days after the loss or gain of Medicaid/CHIP to make changes to your benefit elections. Contact the Lubrizol Benefits Center at **1-844-747-1641** if you have questions or to make changes to your benefits.

#### **ENROLL**





# **BENEFIT COVERAGE ELIGIBILITY**

#### **Employees**

All regular, full-time U.S. salaried and non-union hourly employees are eligible to enroll in benefits offered through Benefit Essentials. Regular part-time employees working at least 20 hours per week and those employees participating in a phased-in retirement program are also eligible.

U.S. wage employees whose collective bargaining agreement establishes eligibility for this program may participate.

#### **Eligible Family Members**

#### You may enroll your eligible family members, including:

- Your spouse
- Your domestic partner\*
- Your children to age 26
- Your domestic partner's children to age 26
- Dependent children over the age of 26 who are incapable of earning a living because of a disability that was in existence at the time they would have no longer been eligible for coverage under the plan

#### Eligible children include:

- Natural children
- Adopted children
- Stepchildren
- Foster children
- Children for whom you are responsible for providing health care coverage by court order
- Children for whom you are legal guardian
- Domestic partner's children

\*Domestic partner eligibility is subject to certification and must be completed within 60 days of domestic partner eligibility date in order for your eligible domestic partner and his/her eligible children to receive coverage. For more information about certification and eligibility requirements, visit **benefits.lubrizol.com**. Annual recertification may be required.



#### **HOW TO ENROLL**

Enroll online at **Lubrizol.BenefitsNow.com** or call the Lubrizol Benefits Center at **1-844-747-1641**.



#### ADDING A SPOUSE OR OTHER DEPENDENTS?

Be sure to provide proof of eligibility through the Alight Dependent Verification Center.

# Paying for Your Benefits

You and Lubrizol share in the cost of your coverage for most benefit options.

Lubrizol is self-insured, which means Lubrizol — not an insurance company — pays for our employees' and their covered family members' medical, dental and vision claims. When you elect health care coverage through Lubrizol, you and Lubrizol share the cost of that coverage, with Lubrizol paying the majority of the cost.

Your contributions toward the cost of your coverage are deducted each biweekly pay period. Most contributions are deducted from your pay on a pre-tax basis, which means you save on taxes because your federal, state and local income taxes (in most cases) and Social Security taxes are calculated after your contributions have been deducted from your pay.

Contributions for certain benefits (for example, Supplemental and Dependent Life Insurance) are made on a post-tax basis.

Visit the Benefits website at **benefits.lubrizol.com** for contribution amounts.

FEDERAL AND STATE TAX IMPLICATIONS			
COST OF COVERAGE FOR	Your contributions are generally deducted from your pay	Lubrizol's contribution to the cost of coverage is generally	
You and your legal dependents	Pre-tax for both state and federal taxes	Not taxed	
Your domestic partner and your domestic partner's children	Post-tax for federal taxes; state taxes vary by state	Taxed as imputed income	

# Medical Surcharge for Working Spouses/Domestic Partners

It is Lubrizol's goal to provide affordable health care for our employees and their eligible family members. The surcharge helps keep the cost of coverage lower for everyone in the plan, while also providing coverage for spouses/domestic partners who don't work or don't have access to another employer's health insurance plan.

If your spouse or eligible domestic partner is eligible for coverage through another employer but you choose to enroll him/her only in Lubrizol coverage, you will pay a medical surcharge of \$45 biweekly. This amount will be deducted from your pay on a pre-tax basis.

The medical surcharge does not apply if:

- Your spouse/domestic partner enrolls in both his/her other available coverage and Lubrizol coverage, or
- Your spouse/domestic partner doesn't have access to other employer coverage.

You might be required to show proof of your spouse's/ domestic partner's other coverage or lack of access to coverage.

#### Tobacco Surcharge

If you enroll in a Lubrizol medical plan and you or a covered family member (18 or older) uses tobacco, you will pay a \$35 tobacco surcharge every biweekly pay period. The surcharge is meant to help offset the significant health care costs associated with tobacco use and to encourage employees and their family members to be tobacco free.



You can avoid the surcharge by completing a smoking cessation program. See **benefits.lubrizol.com** for more details. If your doctor says the Smokeless<sup>®</sup> program isn't right for you, contact Corporate Benefits at **440-347-5358** or **benefits@lubrizol.com**. We will work with you (and your doctor) to come up with an alternative for avoiding the tobacco surcharge that is right for your circumstances.

Lubrizol BENEFIT Essentials

# Resources to Help You Live Better

Health Advocate	UnitedHealthcare Virtual Visits	<i>Essentials</i> Balance (Employee Assistance Program (EAP))	Talkspace
Contact Health Advocate for all your benefit-related questions. A Personal Health Advocate can help you understand your benefits, access services, resolve insurance-related issues, find network providers, and more. Available to benefit-eligible employees and their eligible family members. Visit healthadvocate.com/Lubrizol or call 1-866-799-2731, 8 a.m. to midnight ET.		The Essentials Balance Program administered by OptumHealth offers resources to help you live well, be well and work well. Resources are free, confidential and available 24 hours a day, seven days a week. Visit <b>liveandworkwell.com</b> or call <b>1-866-248-4094</b> to learn more. Access code: Lubrizol.	Reach out to a licensed, in-network EAP provider 24/7 (no appointment necessary) or choose real-time video visits by appointment. Call <b>1-866-248-4094</b> for an authorization code before registering, and then download the Talkspace app.
Sanvello	Smokeless®	UnitedHealth Premium Prog	ram
Access a variety of tools to help reduce symptoms of stress and depression. Download the app at <b>liveandworkwell.com</b> (access code: Lubrizol).	Smokeless can help you and your family members quit tobacco for good. Enroll at HealthyLife.com/Lubrizol EssentialsSmokeless or call 1-800-345-2476, Option 1.	Quality of care is important. To help you make informed choices about your health care, the UnitedHealth Premium program recognizes doctors who meet quality and cost efficiency guidelines. Find a doctor's Premium designation at <b>myuhc.com</b> .	
Real Appeal	The Berkshire Hathaway Pension Service Center	benefits.lubrizol.com/ resources	Empower Retirement
Real Appeal is an online weight-loss program available at no cost to you and your dependents enrolled in a Lubrizol medical plan. You get a coach for support and guidance; online tools to help you track your food, activity and progress; and a success kit with recipes, scales and more shipped to your door. Learn more and join at <b>lubrizol.realappeal.com</b> .	Supported by Willis Towers Watson, the Pension Service Center is your contact for benefit estimates and estimate modeling, retirement packet requests, and answers to pension benefit questions. Call <b>1-877-459-2403</b> , Monday though Friday, 9 a.m. to 6 p.m. ET (excluding major holidays).	This is your one stop for all your benefit resources, including enrollment tools, contacts, support documents, and much more.	Access and manage your Lubrizol 401(k) account, make transactions, get professional investment advice and more at <b>myLubrizolRetirement.com</b> . To talk with an Empower customer service associate, call the Empower Information Line at <b>833-698-0797</b> , Monday through Friday, 8 a.m. to 10 p.m. ET and Saturday 9 a.m. to 5:30 p.m. ET.



# Right Care, Right Place, Right Time

You have choices when you need medical care. Knowing where to go for the care you need when you need it can save you time and money. Here are your most common options:

WHERE TO GO FOR CARE			
TYPE OF PROVIDER	Reasons to Go	How to Contact	
Primary Care Physician (PCP)	Routine care, preventive care and help managing chronic conditions.	Contact Health Advocate at <b>1-866-799-2731</b> or <b>healthadvocate.com/Lubrizol</b> to find a PCP in your plan's network.	
UnitedHealthcare Virtual Visits	Diagnosis and treatment of non- emergency medical conditions 24/7.	See a doctor using your mobile device or computer at <b>myuhc.com</b> .	
Convenient Care Clinic	Treatment for minor illnesses, as well as preventive or routine care such as health screenings, immunizations and physical exams.	Walk-in clinics are located in retail stores, supermarkets and pharmacies. Examples include CVS Pharmacy <sup>®</sup> , Walgreens <sup>®</sup> and Target <sup>®</sup> . Contact Health Advocate at <b>1-866-799-2731</b> or <b>healthadvocate.com/Lubrizol</b> to find a network location near you.	
Urgent Care	Care for an illness, injury or condition serious enough to seek care right away but not so severe it requires ER care.	Walk-in appointments are available during business hours. Contact Health Advocate at <b>1-866-799-2731</b> or <b>healthadvocate.com/</b> <b>Lubrizol</b> to find a network location near you.	
Emergency Room (ER)	True medical emergencies that are life threatening. No appointment required, but wait times may vary depending on the severity of your emergency.	Dial 911 from any phone in an emergency.	



# Your 2021 Benefit Choices

Lubrizol has you covered with a variety of benefit programs to support your health, financial well-being and life balance. The chart below lists your benefit options for 2021. Certain employees (for example, those covered by a collective bargaining agreement) may have different options.



Lubrizol offers competitive benefits that rank above the average of what our chemical industry peers offer and well above what Fortune 500 companies offer.

	Benefit Program	Benefit Options		
НЕАLTH	Medical and Prescription Drug	<ul> <li>Core</li> <li>Standard</li> <li>Plus</li> <li>Lubrizol OOA</li> <li>No coverage</li> </ul>	All plans use the UnitedHealthcare Choice Plus Network	
	Dental	<ul><li>Comprehensive</li><li>Network PPO</li><li>No coverage</li></ul>		
	Vision	<ul><li>Comprehensive</li><li>No coverage</li></ul>		
	Dependent Care Account (DCA)	<ul><li>Contribute to the DCA</li><li>No participation</li></ul>		
	Basic Life Insurance	Lubrizol provides coverage equal to \$50,000 or two times your eligible pay (whichever is greater), up to \$1 million		
FINANCIAL	Supplemental Life Insurance	<ul> <li>Term Life Insurance – The Hartford</li> <li>Supplemental coverage for you from one to eight times your eligible pay, up to \$2 million</li> <li>Coverage for your spouse/domestic partner in \$10,000 increments, up to \$250,000</li> <li>Coverage for your child(ren) of \$5,000 or \$10,000 per eligible child</li> <li>No coverage</li> </ul>		
	Income Protection (or Disability)	<ul> <li>Lubrizol provides STD coverage</li> <li>Lubrizol provides LTD coverage equal to 60% of your eligible base pay</li> <li>You can increase your coverage to 70% of your eligible base pay</li> </ul>		
BALANCE	Vacation Buy Program – Where Applicable	<ul> <li>Buy up to five days (1 day = 8 hours)</li> <li>No participation</li> </ul>		



# Medical and Prescription Drug Coverage

You have a choice of three Consumer-Driven Health Plans (CDHPs) designed to give you flexibility in managing your health care and your costs.

A CDHP qualifies you for a health savings account (HSA), which you can use to save and pay for eligible health care expenses tax-free.

The CDHPs use the UnitedHealthcare Choice Plus network. If you live in an area where network coverage is limited, you also have an out-of-area option — the Lubrizol OOA. If you are eligible for this option, it will be displayed when you enroll online at Lubrizol.BenefitsNow.com.

#### Find a Network Provider

To locate a provider in the UnitedHealthcare Choice Plus network, contact Health Advocate at healthadvocate.com/Lubrizol or 1-866-799-2731, or visit myuhc.com.

# PRESCRIPTION DRUG COVERAGE DETAILS

Your medical election includes prescription drug coverage through CVS/caremark. Prescription drug costs apply toward your annual deductible, and designated generic preventive drugs are included at no cost to you.

## **How to Fill Your Prescriptions**

You have three ways to fill your prescription:

1	Retail Pharmacy	Fill your prescription at any pharmacy participating in CVS/caremark's retail network. This is your best option for short-term prescriptions that you need right away (for example, a 10-day supply of antibiotics for an ear infection). You may purchase prescriptions for 30 days or less (with one refill).
2	Mail Order Program	The mail order option allows you to purchase up to a 90-day supply of your maintenance medication (with up to three refills per year).
3	Maintenance Choice Program	You can purchase a 90-day maintenance prescription at a CVS retail pharmacy for the same cost as mail order. Call CVS/caremark at <b>1-844-742-5087</b> to see if your prescription is on the maintenance list.

## How to Save on Your Prescription Drugs

Generics	<b>Save big with generics.</b> Generic medications are just as safe and effective as their brand-name counterparts. (If you choose a brand name drug when a generic is available, you pay the generic coinsurance plus the difference between the cost of the brand name and generic drug.)
Mail Order or Maintenance Choice Program	Use mail order or the Maintenance Choice Program for your maintenance medications. These programs are mandatory for maintenance medications after the first two fills at a retail network pharmacy.
CVS/caremark App	<b>Download and use the CVS/caremark app</b> to check drug costs, search for lower-cost alternatives, and more.

#### HEALTH

Lubrizol BENEFIT Essentials



**Preventive care is vital** to maintaining good health, managing risk factors and detecting health issues early. Your innetwork preventive care is 100% covered with no deductible.

#### COMPARE YOUR MEDICAL AND PRESCRIPTION DRUG BENEFITS

FEATURE	Core	Standard	Plus	Lubrizol OOA <sup>3</sup>
	Individual • 2-person • Family			
Annual Deductible <sup>1</sup>	\$4,250 • \$6,375 • \$8,500	\$3,250 • \$4,875 • \$6,500	\$2,250 • \$3,375 • \$4,500	\$3,250 • \$4,875 • \$6,500
Lubrizol's Annual HSA Contribution	N/A	\$500 • \$750 • \$1,000	\$1,000 • \$1,500 • \$2,000	\$500 • \$750 • \$1,000
	You Pay	You Pay	You Pay	You Pay
Medical Coinsurance Network Non-network	20% 40%	20% 40%	20% 40%	20% 20%
Emergency Room Visits	20%	20%	20%	20%
Hearing	Hearing aid, hearing aid exams and diagnostic hearing care (not preventive) have \$500 limit, payable every two years	Hearing aid, hearing aid exams and diagnostic hearing care (not preventive) have \$500 limit, payable every two years	Hearing aid, hearing aid exams and diagnostic hearing care (not preventive) have \$500 limit, payable every two years	Hearing aid, hearing aid exams and diagnostic hearing care (not preventive) have \$500 limit, payable every two years
Prescription Drug — Retail	Preventive Maintenance: 0% Generic: 10% Brand Formulary: 20%			
and Mail Order	Brand Non-formulary: 30% Biotech/Specialty (available only through mail order): 35%			
Annual Out-of-Pocket Maximum <sup>2</sup>	\$5,750 • \$7,875 • \$10,000	\$4,750 • \$6,375 • \$8,000	\$3,750 • \$4,875 • \$6,000	\$4,750 • \$6,375 • \$8,000
Surcharges	Medical: \$45 Tobacco: \$35	Medical: \$45 Tobacco: \$35	Medical: \$45 Tobacco: \$35	Medical: \$45 Tobacco: \$35

1 All covered expenses, including medical, prescription drug, behavioral health and substance abuse treatment expenses, will be applied to the annual deductible and annual out-of-pocket maximum.

2 For the Core plan only, the annual out-of-pocket maximum for 2-person and family coverage has an individual cap of \$5,750. Once any one family member reaches the individual cap of \$5,750, Lubrizol starts paying 100% of that person's covered expenses for the rest of the plan year.

3 Members of the Lubrizol OOA will pay 20% for network or non-network providers. If a network provider is used, network discounts will apply.

# How a Consumer-Driven Health Plan (CDHP) Works

A CDHP provides complete health care coverage and important protection against significant health care expenses. You also get a health savings account (HSA) that lets you save and pay for eligible health care expenses tax-free.

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## LOOK AT ALL YOUR OPTIONS

If you have access to other medical coverage (through a spouse's plan, for example), you might want to compare your options to see which plan provides the coverage you need at the lowest cost.

#### TURN THE PAGE TO LEARN MORE ABOUT THE HSA AND HOW IT WORKS WITH A CDHP



How to Save with a Health Savings Account (HSA)

An HSA is a smart way to save and pay for your health care. You are generally eligible for an HSA if you enroll in a CDHP or other high-deductible health plan coverage, and you do not have disqualifying medical coverage such as Medicare. You can fund your HSA with pre-tax contributions and — depending on which CDHP you choose — with financial contributions from Lubrizol. OptumHealth Bank administers your account.

## HOW AN HSA WORKS

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#### ENROLL

If you elect the Core plan, you must choose to open your HSA during enrollment.

If you elect the Standard or Plus plan, your HSA will be automatically opened for you. You will be asked to confirm that you do not have disqualifying coverage such as Medicare.

# **CONTRIBUTE TAX-FREE**

You can elect to make tax-free contributions to your HSA, up to IRS limits, and you can change your contribution at any time. You may contribute via pretax biweekly payroll deductions and/or a post-tax lump sum contribution to OptumHealth Bank at any time. You can claim the post-tax amount as a tax deduction when you file your income taxes.

If you enroll in the Standard or Plus plan, Lubrizol will make a tax-free contribution to your HSA in January 2021. Keep in mind that Lubrizol's contribution counts toward the IRS limit. Think of an HSA as a 401(k) for your health care. Even contributing a small amount can add up to big savings.

COVERAGE	Lubrizol Contributes <sup>1</sup>	You Can Contribute	IRS Annual Limits <sup>2</sup>	Catch-Up Contribution	
	Individual • 2-person • Family	Individual • 2-person • Family	Individual • 2-person • Family		
Core	\$0 • \$0 • \$0	\$3,600 • \$7,200 • \$7,200	\$3,600 • \$7,200 • \$7,200	Contribute an additional	
Standard/OOA	\$500 • \$750 • \$1,000	\$3,100 • \$6,450 • \$6,200	\$3,600 • \$7,200 • \$7,200	\$1,000 if you are age 55	
Plus	\$1,000 • \$1,500 • \$2,000	\$2,600 • \$5,700 • \$5,200	\$3,600 • \$7,200 • \$7,200	or older in 2021	

1 Lubrizol's contribution is pro-rated for mid-year hires.

2 IRS limits include your contribution plus any contribution from Lubrizol.

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Continued from page 13

#### HOW AN HSA WORKS

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#### **USE IT OR LET IT GROW**

Use your HSA to help manage your deductible and to pay for eligible expenses tax-free now — or let it grow to use later. Eligible expenses include most medical services, prescriptions, vision care, non-cosmetic dental care and orthodontia, COBRA coverage, qualified long-term care expenses and more. For a complete list, refer to IRS Publication 502 at **irs.gov**.

# **INVEST IT**

You earn tax-free interest on money in your HSA. If you choose to let your HSA grow (instead of using it now to pay for eligible health care expenses), you can invest it in a variety of investment options once your balance reaches \$2,000. Any investment earnings are tax-free.

# **ROLL IT OVER**

Money in your account at the end of the year carries over for future use. Your HSA is always yours, even if you change health plans, change jobs or retire.

HSA contributions and earnings are not subject to federal taxes and not subject to state taxes in most states. A few states, including Alabama, California, New Hampshire, New Jersey and Tennessee, do not allow pre-tax treatment of contributions or earnings. Consult your tax professional or state department of revenue for more information.



## Learn More about an HSA

For more information about the advantages of an HSA and how it works with a CDHP, visit **benefits.lubrizol.com** or **optumbank.com**.



Essentials

# Dental Coverage

Choose between two dental plan options administered by MetLife or decline dental coverage.

Both dental plan options — Comprehensive and Network PPO — cover preventive care at 100%. Fillings, crowns, dentures, braces and orthodontia are also covered. You may receive care from any provider you choose, but you can stretch your benefit and save money by choosing dental providers in MetLife's PDP network.

If you decline coverage, you may enroll during the next annual enrollment period or during the year if you have a qualified family status change or other qualifying event.

The dental plans use MetLife's PDP network.

#### **COMPARE YOUR DENTAL BENEFITS**

FEATURE	Lubrizol Comprehensive Dental Option	Lubrizol Network PPO Dental Option
Annual Deductible	\$25 per person • \$75 per family	\$50 per person • \$150 per family
Annual Maximum Benefit	\$2,000	\$1,000
Orthodontia Lifetime Maximum Benefit	\$1,500 per child	\$1,000 per child
	You Pay	You Pay
<ul> <li>Preventive Care</li> <li>Oral exams (two per year)</li> <li>Cleanings</li> <li>X-rays</li> </ul>	\$0 (annual deductible does not apply)	\$0 (annual deductible does not apply)
Basic     20% after annual deductible       • Fillings     20% after annual deductible		Network: 20% after annual deductible Non-Network: 50% after annual deductible
Major Restorative <ul> <li>Crowns</li> <li>Inlays</li> <li>Dentures</li> </ul>	50% after annual deductible	50% after annual deductible
Orthodontia <ul> <li>Children under age 26</li> </ul>	50%	50%



# Vision Coverage

Your vision plan option is administered by EyeMed. The plan helps you pay for vision expenses, including routine eye exams and eye care purchases.

You can use this benefit at thousands of private practices and retail providers across the country, but your benefits are better when you use EyeMed's Access network providers. Eye exams due to medical conditions are covered under your medical plan.

If you decline coverage, you may enroll during the next annual enrollment period or during the year if you have a qualified family status change or other qualifying event.

The vision plan uses EyeMed's Access network.



#### YOUR VISION BENEFITS

55 471125	Network Member Cost	Out-of-Network Benefit	
FEATURE	(What You Pay)	(What the Plan Will Reimburse You)	
Exam with Dilation as Necessary Once every 12 months	\$0 copay	Up to \$35	
Retinal Imaging	Up to \$39	\$0	
Standard Contact Lens Fit and Follow-up	Up to \$55	\$0	
Premium Contact Lens Fit and Follow-up	90% of retail price	\$0	
<b>Eyeglass Frames</b> Once every 24 months	\$0 copay, 80% of charge over \$150	Up to \$75	
<ul> <li>Standard Plastic Lenses</li> <li>Once every 12 months instead of contact lenses</li> <li>Single vision</li> <li>Bifocal</li> <li>Trifocal</li> <li>Standard progressive</li> <li>Premium progressive</li> </ul>	\$15 copay \$15 copay \$15 copay \$15 copay \$15 copay \$15 copay, 80% of charge over \$120	Up to \$25 Up to \$40 Up to \$55 Up to \$55 Up to \$55	
<ul> <li>Lens Options</li> <li>Paid by member and added to the base price of the lenses</li> <li>Tint (solid and gradient)</li> <li>UV coating</li> <li>Standard scratch resistance</li> <li>Standard polycarbonate</li> <li>Standard anti-reflective</li> <li>Polarized</li> <li>Other add-ons and services</li> </ul>	\$15 \$0 \$0 \$0 \$45 80% of retail price 80% of retail price	\$0 Up to \$5 Up to \$5 Up to \$5 \$0 \$0 \$0 \$0	
Contact Lenses (Materials Only) Once every 12 months instead of standard plastic lenses • Conventional • Disposable • Medically necessary*	\$0 copay, 85% of charge over \$150 \$0 copay, 100% of charge over \$150 \$0 copay, paid in full	Up to \$120 Up to \$120 Up to \$200	
Lasik and PRK Vision Procedures	85% of retail price or 95% of promotional pricing	\$0	

\*Contact lenses are defined as medically necessary if the patient is diagnosed with specific medical conditions where the patient's vision cannot be corrected using standard spectacle lenses. Contact EyeMed at **1-866-723-0596** for additional information during annual enrollment or **1-866-9EyeMed** during the year.

# Dependent Care Account (DCA)

Use the DCA (administered by OptumHealth) to pay for eligible dependent care-related expenses, such as day care for your child, elderly parent or disabled spouse, with pre-tax dollars.

The most you can contribute to the DCA in 2021 is \$5,000. If you and your spouse/domestic partner both elect a DCA, the maximum total annual contribution per couple is \$5,000 if you file a joint tax return or \$2,500 each if you are married and file separately.

## **Eligible Dependents**

You may use the DCA for:

- A dependent under federal tax law who is a child under the age of 13
- Your spouse or dependent under federal tax law who is physically or mentally incapable of caring for himself/herself and lives with you for more than one-half of the taxable year

## **Reimbursable Expenses**

Go to **irs.gov** for information about expenses that may be reimbursed through the DCA: IRS Publication 503, Child & Dependent Care Expenses.



You must enroll to participate in the DCA. Your current election does not carry over.

## Use It or Lose It

You must use your DCA contributions for eligible expenses during the calendar year for which the election is made. Because of tax laws, any amount remaining in your account at year-end is forfeited. You must submit all claims for reimbursement by March 31 of the next plan year. If you leave Lubrizol during the year, only eligible expenses incurred through the date of termination and submitted for reimbursement within 90 days of termination will be reimbursed.

# Retirement Savings – Lubrizol's 401(k)

Prepare for a financially secure retirement with Lubrizol's 401(k) program (The Lubrizol Corporation Employees' Profit Sharing and Savings Plan).

# LUBRIZOL'S PLAN:

- Lets you save up to 75% of your pay on a pre-tax, Roth or post-tax basis, up to the annual IRS limit
- Provides a dollar-for-dollar matching contribution on the first 6% of your eligible compensation (that's an automatic 100% return on your savings)
- Grows tax-free through compounding investment earnings

Once you are enrolled in the plan, you can change your contribution rate or stop contributing at any time.

## **Investing Your Account**

Contributions to your 401(k) are invested in the Target Retirement Fund appropriate for your date of birth unless you make a different investment election. You can change how contributions are invested at any time.



## **More Information**

Learn more, enroll and access your retirement savings account:

- Online at: myLubrizolRetirement.com
- By phone at 833-698-0797, Monday through Friday, 8 a.m. to 10 p.m. ET and Saturday 9 a.m. to 5:30 p.m. ET.

## Lubrizol BENEFIT Essentials

# Life Insurance

## **COMPANY-PROVIDED LIFE INSURANCE**

Lubrizol pays the full cost of basic life insurance for you. Your coverage is the greater of \$50,000 or two times your eligible pay, up to \$1 million. Coverage is provided through The Hartford.

If your eligible pay is more than \$25,000, the premiums Lubrizol pays for your coverage in excess of \$50,000 are treated as taxable income to you. During annual enrollment, you have the option to limit your coverage to \$50,000 to avoid this tax. If your eligible pay is \$25,000 or less, taxes do not apply to any portion of the Lubrizol-paid premiums.

## SUPPLEMENTAL LIFE INSURANCE

You may purchase supplemental life insurance coverage (Term Life) for yourself and your dependents through The Hartford. You pay the cost for this coverage through payroll deductions. If you do not change your election during annual enrollment, your current coverage will carry over.

#### SUPPLEMENTAL LIFE INSURANCE

SUPPLEMENTAL LIFE INSURANCE				
COVERAGE FOR	Coverage Options	Cost of Coverage	Evidence of Insurability (EOI) Requirements	
You	1 to 8 times your eligible pay, up to \$2 million	Depends on your age and the amount of coverage you choose	<ul> <li>If you are currently participating in this coverage, you may increase your coverage by 1 times your annual earnings, not to exceed the lesser of 3 times your annual earnings or \$600,000, without providing EOI.</li> <li>New elections and additional coverage amounts will require you to provide EOI that is satisfactory to The Hartford before the coverage can become effective.</li> </ul>	
Your Spouse/ Eligible Domestic Partner	\$10,000 increments, up to \$250,000	Depends on your spouse's or domestic partner's age and the amount of coverage you choose	<ul> <li>If you are currently participating in this coverage you may increase your spouse's current coverage by \$10,000, not to exceed \$30,000, without providing EOI.</li> <li>New elections and additional coverage amounts will require you to provide EOI that is satisfactory to The Hartford before the coverage can become effective.</li> </ul>	
Your/Your Domestic Partner's Eligible Child(ren)	\$5,000 or \$10,000 per child between the age of 14 days and 26 years	Depends on the amount of coverage you choose	Not required for child coverage.	

# Other Financial Benefits

Lubrizol provides income protection if you are unable to work due to illness or injury.

# SHORT TERM DISABILITY

You might be eligible to receive Short Term Disability benefits (based on your location's policies) if you are unable to work for a period of time because of illness or injury.

# LONG TERM DISABILITY

Lubrizol provides basic Long Term Disability coverage equal to 60% of eligible base pay at no cost to you. You can choose to increase your coverage to 70% of eligible base pay. You pay the cost of additional coverage through pre-tax payroll deductions. The estimated cost for additional coverage is available at **Lubrizol.BenefitsNow.com** or by calling the Lubrizol Benefits Center. Coverage is provided by The Hartford.



# Find Your Balance

Lubrizol is proud to be a great place to work and build a career, and we continually seek better benefits and policies that will enhance our workplace and make it easier to achieve high-quality results. Examples include:

# VACATION BUY PROGRAM

Lubrizol's Vacation Buy Program lets you add to your regular vacation benefits. Program availability is based on your location's policies and whether you are covered under a collective bargaining agreement.

New hires are not eligible for this program in the year they are hired unless they begin employment on January 1.

# PARENTAL LEAVE

If eligible, you may take four weeks of paid parental leave for the birth, adoption or state-sponsored foster care of your child.

# SUPPORT FOR YOUR MENTAL HEALTH

The *Essentials* Balance Program through OptumHealth offers you and your family members free and confidential access to counseling services, financial and legal advice, family and relationship support, and more. Specialists are available by phone 24/7 to assist you.



As part of the Essentials Balance Program, you have free access to Talkspace and Sanvello mobile apps for extra support. Learn more on page 7.



## How the Vacation Buy Program Works

- You must enroll each year if you want to participate.
- You may buy up to five additional vacation days as long as your regular vacation allowance is less than the maximum allowed at your location. A vacation day is defined as eight hours.
- Pay for your additional vacation days through equal payroll deductions throughout the year. The amount deducted from your biweekly pay will change to reflect any pay change you receive throughout the year.
- Plan carefully: Generally, you lose any vacation time you do not use by yearend, even days you buy.







The Lubrizol Corporation 29400 Lakeland Boulevard Wickliffe, Ohio 44092



#### LUBRIZOL BENEFITS CENTER

To enroll or ask benefit questions, call **1-844-747-1641** 10 a.m. – 7 p.m. ET or visit **Lubrizol.BenefitsNow.com**.

#### **IMPORTANT BENEFITS CONTACT INFORMATION Plan/Program** Phone Online HEALTH **Health Advocate** 1-866-799-2731 healthadvocate.com/Lubrizol Your first call for all benefits-related questions Medical 1-877-706-1735 myuhc.com UnitedHealthcare (Choice Plus network) **Health Savings Account** 1-877-706-1735 myuhc.com UnitedHealthcare/OptumHealth Bank Prescription Drug 1-844-742-5087 caremark.com CVS/caremark Dental 1-800-942-0854 metlife.com/dental MetLife (PDP network) 1-866-723-0596 (during annual enrollment) Vision eyemedvisioncare.com EyeMed (Access network) 1-866-9EyeMed (during the year) Lubrizol Essentials Program healthylife.com/ 1-800-345-2476 Smokeless® LubrizolEssentialsSmokeless Essentials Balance Program and EAP 1-866-248-4094 liveandworkwell.com OptumHealth **UnitedHealthcare Virtual Visits** myuhc.com For non-emergency medical care and advice **Real Appeal** lubrizol.realappeal.com Online weight-loss program

#### FINANCIAL

Dependent Care Account UnitedHealthcare/OptumHealth	1-877-706-1735	myuhc.com
Employees' Profit Sharing and Savings Plan (401(k) Plan) Empower Retirement	833-698-0797	myLubrizolRetirement.com
Supplemental Life Insurance (Term Life) The Hartford	1-800-883-5926	abilityadvantage.thehartford.com
Berkshire Hathaway Pension Service Center	1-877-459-2403	eepoint.com/bhcpp

**DISCLAIMER:** This enrollment guide is not intended to be a comprehensive description of the terms of the applicable legal plans. If there are any conflicts between the information provided in this enrollment guide and legal plan documents, the legal plan documents will govern. This guide is not intended to be relied upon for tax advice; consult your tax professional. Participation in the benefits program and eligibility for the benefits described in this enrollment guide are determined under the legal plan documents, as they may be amended from time to time, and applicable law. Participation in the benefits program does not constitute a right to continued employment with Lubrizol. While it is Lubrizol's intent to continue these programs, we reserve the right to amend or terminate them at any time for any reason. If you have any questions about your benefits, please contact the Lubrizol Benefits Center at **1-844-747-1641**.